



**International Right-of-Way Association Chapter 15
Executive Board Conference Call Meeting
Thursday, October 6, 2016 at 4:30 PM**

Call to Order: Leigh Rutter, President/Director

Roll Call: Leigh Rutter, President/Director
Douglas Webb
Richard Scott, Vice President
Lynne DelTosto, Secretary
Patrick McClusky, Assistant Secretary & Director
Robert Weible, Treasurer
Michael Ash, Assistant Treasurer/Planning Committee Co-chair
John Gillooly, Planning Committee Co-chair

Christine Roy, Education Committee Chair

Minutes Approval: Lynne DelTosto, Secretary

- Minutes of 9/1/16 Meeting were deemed acceptable and will be placed on the website

Finance Committee Report: Robert Weible, Treasurer

- Current account balances are \$1,452.95 in the savings account and \$10,767.90 in the 9 month CD
- We made a small profit at our networking meeting
- Leigh will be reimbursed for the other half of the expenses from the International Conference
- Credit card payments will be through PayPal for our bigger events

Planning Committee Report: John Gillooly & Mike Ash, Planning Committee Co-chairs

- Next Membership Meeting on November 10, 2016 will have a speaker discussing GIS systems that can be used on smart phones
- The location for the meeting will be determined next week and a meeting notice will be sent to the membership

Sponsorship Committee Report: Robert Weible, Sponsorship Committee Chair

- Sponsors were discussed and we may look into sponsorships for an entire year instead of just one event. A writeup will be finalized and presented to the Board for comment
- We should reach out to other companies not in our Chapter to see if they are interested in sponsorships

Education Committee Report: Christine Roy, Education Committee Chair

- We have not heard back on possible NJDOT courses
- Panel Discussion should be high-ranking members of the BPU or DEP and that will be discussed in the next week or so

Membership Committee Report: Stacie Curtis, Membership Committee Chair

- Current Membership: 75

Old Business:

- None

New Business:

- Fall Forum happens tomorrow, but seminar occurred today with NYDOT bridge expansion and appraisal techniques discussions
- President Rutter was on the IGC call for Headquarters this morning where they discussed timeframes for expiration of courses for SRWA designations and a new mission/vision for the organization focusing on “Infrastructure Real Estate”

Next Meeting:

- November 3, 2016 at 4:30 Executive Board Conference Call

Adjourn: The meeting was adjourned at 4:55 PM.