



**International Right-of-Way Association Chapter 15
Executive Board Conference Call Meeting
Thursday, May 4, 2017 at 4:30 PM**

Call to Order: Leigh Rutter, President/Director

Roll Call: Leigh Rutter, President/Director -Present
Richard Scott, Vice President -Present
Lynne DelTosto, Secretary - Absent
Patrick McClusky, Assistant Secretary & Director -Present
Robert Weible, Treasurer-Present
Michael Ash, Assistant Treasurer/Planning Committee Co-chair-Absent
John Gillooly, Planning Committee Co-chair-Present
Stacie Curtis, Membership Committee Chair -Present
Christine Roy, Education Committee Chair- Absent

Minutes Approval: Lynne DelTosto, Secretary – Patrick McCluskey reporting

- Minutes of 4/6/2017 Meeting: No comments or concerns

Finance Committee Report: Robert Weible, Treasurer

- Current account balances
- The savings account with Bank of America was closed on 4/13. We are waiting for the return of the remaining balance of \$156.46.
- The 9 month CD has a balance of \$9,770.23.
- The TD Bank account has a balance of \$600.00.
- We are going to go paperless. This will save \$2 per month. We will not receive images of the checks. They will provide a copy up to 5 years.
- Additional possible CD options to be explored
- Membership check in the amount of \$1,005 received from HQ – will be deposited next week.
- Sponsorship initiatives will be discussed internally.

Planning Committee Report: John Gillooly, Planning Committee Co-chair

1. Next Membership Meeting on May 18, 2017
2. Checking to see if members need to provide their entrée choice.
3. We are keeping track of nominees.
4. A full election is pending.

Nominating Committee Report: Lynne DelTosto, Nominating Committee Chair – John Gillooly reporting

5. Officer positions open are President, Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary and Director. Nominations to date are:
 - President – Leigh Rutter
 - Vice President – Patrick McCluskey
 - Treasurer – Robert Weible
 - Assistant Treasurer – Michael Ash
 - Secretary – Victor DiSanto
 - Assistant Secretary – Clay Anderson
 - Director 2 Year – Leigh Rutter
 - Director 1 Year – Patrick McCluskey

6. Committee Chairmen nominations to date are:
 - Planning Committee – Michael Ash and John Gillooly
 - Education Committee
 - Membership Committee – Stacie Curtis

Sponsorship Committee Report: Robert Weible, Sponsorship Committee Chair

- Leigh and Bob will work on the Sponsorship Packages and have them ready to roll out at the May meeting.

Education Committee Report: Christine Roy, Education Committee Chair – Leigh Rutter reporting

- Panel Discussion – no update.
- Joint Meeting with Appraisal Institute on 9/21/2017
- Networking opportunity
- This is their normal event. They are requesting we decide very soon so they can book the venue. Leigh will check with them and will provide more detail relative to their educational components to the Board via e-mail.

Membership Committee Report: Stacie Curtis, Membership Committee Chair

- A new member application for Erin Fagan was circulated among the Board members on April 10, 2017. President Rutter made a motion to approve this member, Treasurer Weible seconded the motion and Membership Chair Curtis, Vice President Scott, Assistant Treasurer Ash, Planning Chair Gillooly, Education Chair Roy, Director McCloskey and Secretary DelTosto voted unanimously in favor via email. The member was approved and Membership Chair Curtis notified Silvia.
- The current number of members is now 72.

Old Business:

- No old business.

New Business:

- Venue for 2022 Conference with bidding Cities being Charlotte, Cleveland or Denver. This matter was addressed via email after the call to give those who had not reviewed the material time to do so. The vote was 8 for Denver, 1 for Charlotte, and none for Cleveland. The Board will present this to the Chapter at the next meeting and make a final decision.

Next Meeting:

- June 1, 2017 at 4:30 Executive Board Conference Call

Adjourn: The meeting was adjourned at 5:09 PM.