



**International Right-of-Way Association Chapter 15  
Executive Board Conference Call Meeting  
Thursday, July 7, 2016 at 4:30 PM**

**Call to Order:** Leigh Rutter, President/Director

**Roll Call:** Leigh Rutter, President/Director  
Richard Scott, Vice President  
Lynne DelTosto, Secretary  
Patrick McClusky, Assistant Secretary & Director  
Robert Weible, Treasurer  
Michael Ash, Assistant Treasurer/Planning Committee Co-chair  
John Gillooly, Planning Committee Co-chair  
Stacie Curtis, Membership Committee Chair  
Christine Roy, Education Committee Chair

**Minutes Approval:** Lynne DelTosto, Secretary

- Minutes were approved and will be posted to the website

**Finance Committee Report:** Robert Weible, Treasurer

- Current account balances are \$1,232.06 in Savings and \$10,066.81 in CD. Treasurer Weible will work with Vice President Scott on filing the taxes for 2015

**Planning Committee Report:** John Gillooly & Mike Ash, Planning Committee Co-chairs

- President Rutter will schedule a conference call for 7/12/16 at 3PM with Co-Chairs Gillooly and Ash as well as Treasurer Weible to discuss the date and time for our next meeting

**Sponsorship Committee Report:** Robert Weible, Sponsorship Committee Chair

- Sponsorships for next meeting will be discussed on the 7/12/16 conference call

**Education Committee Report:** Christine Roy, Education Committee Chair

- President Rutter reached out to Dave Kook to see if any courses are required by NJDOT but has not heard back
- Other chapters are doing panels or forums at a charge, which we may consider
- Chair Roy will look into any courses that may be needed by our appraisers for continuing education
- Chair Roy would like to schedule a well-advertised course for the fall

**Membership Committee Report:** Stacie Curtis, Membership Committee Chair

- No new members – roster remains at 69
- There is a potential for 2 new members

**Old Business:**

- President Rutter updated all on the International Conference
  - All three items to be voted on were approved by a large margin
  - International Conference for 2021 will be held in San Antonio
  - Current counsel is retiring and is being replaced
  - Leadership Forum revealed Committee Chairs have a voice, but not a vote– we will review our Chapter By-Laws to make certain they comply

**New Business:**

- President Rutter will submit her travel expenses for the International Conference via email

**Next Meeting:**

- August 4, 2016 at 4:30 Executive Board Conference Call

**Adjourn:**                   The meeting was adjourned at 4:55 PM.