



**International Right-of-Way Association Chapter 15
Executive Board Conference Call Meeting
Thursday, September 1, 2016 at 4:30 PM**

Call to Order: Leigh Rutter, President/Director

Roll Call: Leigh Rutter, President/Director
Richard Scott, Vice President
Lynne DelTosto, Secretary
Patrick McClusky, Assistant Secretary & Director
Robert Weible, Treasurer
Michael Ash, Assistant Treasurer/Planning Committee Co-chair
John Gillooly, Planning Committee Co-chair
Stacie Curtis, Membership Committee Chair
Christine Roy, Education Committee Chair

Minutes Approval: Lynne DelTosto, Secretary

- Minutes were approved and will be uploaded to the website

Finance Committee Report: Robert Weible, Treasurer

- Current account balances are \$10,767.53 in the CD and \$1,207.20 in the Business Account
- A check was forwarded to Leigh to reimburse half of the expenses from the International Conference
- Credit card payments will not be implemented for the September meeting

Planning Committee Report: John Gillooly & Mike Ash, Planning Committee Co-chairs

- Calendar of Meeting Dates will be sent to the membership via email
- Next Membership Meeting is September 22 at Old Man Rafferty's. There will be no speaker at this meeting
- The Planning Committee will have a call in the near future to determine speakers, subjects and dates for future meetings

Sponsorship Committee Report: Robert Weible, Sponsorship Committee Chair

- There are no sponsors for the September meeting.
- The Sponsorship Committee will have a call in the near future to discuss future sponsorship opportunities

Education Committee Report: Christine Roy, Education Committee Chair

- President Rutter will follow up with the NJDOT on the email sent asking if future courses were required by them
- The Education Committee will have a call in the near future to discuss possible participants in a panel discussion in the late October/early November timeframe

Membership Committee Report: Stacie Curtis, Membership Committee Chair

- Peter Downham has applied for membership. With his acceptance at this meeting, we are now at 74 members. A pin and membership certificate will be given to him at our next meeting

Old Business:

- None

New Business:

- President Rutter and Treasurer Weible will be attending the Fall Forum in October in Saratoga Springs, NY.

Next Meeting:

- October 6, 2016 at 4:30 Executive Board Conference Call

Adjourn: The meeting was adjourned at 4:15 PM.