



**International Right-of-Way Association Chapter 15
Executive Board Conference Call Meeting
Monday, October 1, 2018 at 4:30 PM**

MEETING MINUTES

Call to Order: Leigh Rutter, President/Director

Roll Call: Leigh Rutter, President/Director - 1 Year
Patrick McClusky, Vice President
Victor DiSanto, Secretary
~~Clay Anderson, Assistant Secretary - ABSENT~~
Robert Weible, Treasurer/Director - 2 Years
~~Michael Ash, Assistant Treasurer/Planning Committee Co-chair ABSENT~~
John Gillooly, Planning Committee Co-chair
~~Stacie Curtis, Membership Committee Chair ABSENT~~
Richard Scott, Website Committee Chair

Minutes Approval: Victor DiSanto, Secretary

- Minutes of 8/27/18 Meeting were approved.

Finance Committee Report: Robert Weible, Treasurer

- Current account balance reported.
- Treasurer Weible proposed holding off on any CD movement or reporting until after Spring Forum in March 2019.

Planning Committee Report: John Gillooly and Michael Ash, Co-Chairs

- Chair Gillooly reported on upcoming meeting on 10/11/18 at Escapology, Garwood, NJ. Treasurer Weible will send a follow-up email to membership to describe the Escapology experience.

Professional Development Committee: Leigh Rutter, PDC Chair

- No activity to report.

Sponsorship Committee Report: Robert Weible, Sponsorship Committee Chair via email

- Chair Weible reports Spring Forum sponsorship is the current goal.

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Education Committee Report: Leigh Rutter, Interim Education Committee Chair

- President Rutter, a Course Coordinator, is assisting IRWA HQ, as part of the MRM Pilot Program. Four hotels at the airport have submitted RFPs. Courses would be a series of four courses that would result in a designation when successfully completed.

Membership Committee Report: Leigh Rutter reporting for Chair Stacie Curtis

- Currently 62 members in Chapter 15, down from 71.

Website Committee Report: Rich Scott, Committee Chair

- Approved 8/27/18 minutes will be uploaded.

Old Business:

- None.

New Business:

- President Rutter reported the Fall Forum will be held on October 19, 2018 in Burlington, Vermont. President Rutter will be attending. An agenda has not yet been provided, but will be forwarded to the board once it is received.
- “Fix IRWA”: someone has been anonymously emailing some of the national, regional and local IRWA leadership in opposition to potential IRWA governance changes and the process by which those changes are decided. This topic will likely be discussed at the Fall Forum – President Rutter will report back on those discussions.

Next Meeting:

- Monday, November 5, 2018

Adjourn: The meeting was adjourned at 4:55 pm.